



**RICS**  
REGULATION

HELP SHEET

# MAINTAINING PROFESSIONAL AND ETHICAL STANDARDS

**HELP SHEET**



It is our view that by applying the following set of standards, in their professional and personal life, members would meet the high standards of behaviour expected of them.

## **Act honourably**

- 1 Never put your own gain above the welfare of your clients or others to whom you have a professional responsibility. Always consider the wider interests of society in your judgements.

## **Act with integrity**

- 2 Be trustworthy in all that you do – never deliberately mislead, whether by withholding or distorting information.

## **Be open and transparent in your dealings**

- 3 Share the full facts with your clients, making things as plain and intelligible as possible.

## **Be accountable for all your actions**

- 4 Take full responsibility for your actions and don't blame others if things go wrong.

## **Know and act within your limitations**

- 5 Be aware of the limits of your competence and don't be tempted to work beyond these. Never commit to more than you can deliver.

## **Be objective at all times**

- 6 Give clear and appropriate advice. Never let sentiments or your own interests cloud your judgement.

## **Always treat others with respect**

- 7 Never discriminate against others.

## **Set a good example**

- 8 Remember that both your public and private behaviour could affect your own, RICS' and other members' reputations.

## **Have the courage to make a stand**

- 9 Be prepared to act if you suspect a risk to safety or malpractice of any sort.

## **Comply with relevant laws and regulations**

- 10 Avoid any action, illegal or litigious, that may bring the profession into disrepute.

## **Avoid conflicts of interest**

- 11 Declare any potential conflicts of interest, personal or professional, to all relevant parties.

## **Respect confidentiality**

- 12 Maintain the confidentiality of your clients' affairs. Never divulge information to others unless it is necessary.