



**RICS**  
REGULATION

HELP SHEET

# LIFELONG LEARNING FOR MEMBERS

**HELP SHEET**



This help sheet is designed to help RICS members meet their Lifelong Learning obligations.

## Rule 6

Members shall undertake and record appropriate lifelong learning and, on request, provide RICS with evidence that they have done so.

## Aims

- To improve your professional competence for your own benefit and that of your clients, employers and others.
- To enable you to demonstrate how you have sought to maintain your competence in the event of a claim or allegation.

You are likely to be able to demonstrate that you have complied with this rule if you plan, carry out and record an annual program of learning activities designed to maintain competence and improve professional knowledge.

## Planning

- Identify your future goals then plan what learning you will undertake to achieve them.
- Plan and record a learning programme for the next calendar year.

## Content

Effective learning activities are not confined to formal courses. Examples of activities RICS members undertake for lifelong learning are:

- Professional work-based activities
- Personal and informal learning
- Voluntary or charity work
- Courses, seminars and conferences

## Quantity and quality

RICS does not prescribe a set number of hours for lifelong learning. It requires members' lifelong learning to be effective, enabling them to do their work competently. The outcome of the learning is more important than the number of hours spent on it.

Quality is as important as quantity. Make sure that you gain from the activities and that they enable you to meet the aims of your plan.



## Records

Keeping records of your learning activities is essential for you to be able to demonstrate you have complied with Rule 6. For each learning activity make sure you have recorded:

- date
- subject area & method of learning
- number of hours
- learning objective
- learning outcome

RICS' online recording system, your firm's recording system or equivalent electronic system can help you to maintain records efficiently.